

ERASMUS+ 2014-2020

KA1- Learning Mobility of Individuals
VET learner and staff mobility

LETTER OF INTENT

Full Legal Name	ErasmuSpain
Type of Organisation	EDU - VET
Commercial Orientation	For Profit
Scope	International
Legal Status	Private
Economic Sector	P.85.32
Size (staff)	S3
Legal Address	Calle Correjería, 28
Postcode	46001
City	Valencia
Country	Spain
Region	Comunidad Valenciana
Telephone 1	0034 963155250
Telephone 2	0034 963190020
Email	direccion@cshm.es
Website	www.erasmuspain.com
PIC	916357740

Declares that in case of approval and financing by the ERASMUS+ programme, it will participate in the following student mobility placement project:

Organized by:
NAME AND ADDRESS OF YOUR ORGANIZATION

Number of Participants:

Duration:

ErasmuSpain will undertake the following:

- *Organising the reception of candidates;*
- *Organising the accommodation of candidates for the duration of the programme; they will be accommodated in flats/hostels or families for the duration of their stay;*
- *Organising language course and socio-cultural preparation (if required): it will take place prior to the placements;*
- *Organising transport from and to the airport (if required);*
- *Planning the training itinerary of the beneficiary with the company mentor and the beneficiary together;*
- *Finding and identifying prospective enterprises and/or organize professional visits;*
- *Implementing the follow up procedures: monitoring and tutoring will be on a regular basis, guidance and support will be available at all times to the trainees;*

- *Evaluating placements and collection of all qualitative/quantitative information necessary to produce a final report;*
- *Issuing final certificates;*
- *Co-operation at all times with the sending organization;*
- *Dissemination and transfer of results during the forthcoming period of mutual co-operation.*

We declare to contribute to the correct development of the project, using all the necessary resources in terms of materials and tutors.
The contact person at our institution will be:

Valencia, (date)

Jose Wieden Ortiz
Administrator