

POLITEHNICA University of Bucharest (**UPB**)
 Faculty of Engineering and Management of Technological Systems (**IMST**)
 Study Programme: Industrial Engineering (**IE**)
 Form of study: Licence (Bachelor)

COURSE SPECIFICATION

Course title:	COMMUNICATION	Semester:	1
Course code:	UPB.06.C.01.O.005	Credits (ECTS):	4

Course structure	Lecture	Seminar	Laboratory	Project	Total hours
<i>Number of hours per week</i>	2		2		4
<i>Number of hours per semester</i>	28		28		56

Lecturer	Lecture	Seminar / Laboratory / Project
<i>Name, academic degree</i>	Gabriela Beatrice COTET, PhD, Lecturer	Sergiu ȚĂRA PhD, Lecturer
<i>Contact (email, location)</i>	beatricenica@gmail.com CB 207	sergiu.tara@gmail.com

Course description:	
<p>The course intends to promote an appropriate communication style, communication and cooperation skills, the capacity to use different ways to drive decision making and optimize decision-making strategies. Formation and development of trans-disciplinary communication skills and interaction with learning activities and tasks aimed at the conscious and appropriate interaction modalities and techniques in various communication situations.</p> <p>The goals of course:</p> <p>Skills training course aims to interact linguistically in an appropriate manner in a variety of social and professional contexts</p> <p>Acquiring of some appropriate communicative styles, communication and cooperation, the ability to use different ways to lead decision-making and decision-making, optimization strategies.</p>	
Seminar / Laboratory / Project description:	
<p>The goals of laboratory:</p> <p>Fastening and deepening the practical knowledge for active communication and active listening</p> <p>Developing the capacity to synthesize and participate in a debate with relevant arguments in a language fluently, coherently convincing adequately supported</p> <p>Fastening and deepening the practical knowledge for effective communication, overcoming communication barriers</p>	
Intended learning outcomes:	
<p>Course specific competencies:</p> <p>Knowledge and understanding of the main highlights in the development of communication management</p> <p>Explaining and interpreting communicatory behavior by analyzing specific processes involved in its implementation</p>	
Assessment method:	% of the final grade Minimal requirements for

		award of credits
Final exam	40%	
Report / project	20%	
Homework	20%	
Laboratory	20%	
Other		

References:	
<p>[1]Allan Pease and Paul Dunn, (2003, ©1988), <i>Write Language: The New Secrets of Writing Letters that Really Work</i>, Australia: Peace International, ISBN 9781920816001</p> <p>[2] Allan Pease and Barbara Pease,(2004), <i>The Definitive Book of Body Language</i>, Australia: Pease International, ©2004. ISBN 9781920816070</p>	
Prerequisites:	Co-requisites <i>(courses to be taken in parallel as a condition for enrolment):</i>
-	-
Additional relevant information:	
-	

Date: 08.07.2016

PhD. Lecturer Gabriela Beatrice COTET